



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax  
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004

10<sup>th</sup> Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500 004

टेलिफोन-040 : 23425474, फैक्स 23241427, फैक्स 040-23240403

Tel.No. -04023425474, Fax 23241427, Fax 040-23240403

फ.सं.प्र.मु.आ.आ/प्रश/१९(१४)/२०२०-२१

F.No.Pr.CCIT/Estt/19(14)/2020-21

दिनांक: २२.१०.२०२०

Date: 22.10.2020

**MEMORANDUM**

Sub: Establishment - I.T Department, Hyderabad – **Special course for women officials** conducted by MSTU, Visakhapatnam – one day on **29.10.2020 – ONLINE COURSE** - - Nomination of candidates – Regarding.

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अनुलग्नक के अनुसार कर्मचारियों को उपरोक्त आन लाइन कोर्स के लिये ०१ कार्य दिवस के लिए २९.१०.२०२० (०१ कार्य दिवस) के लिए नामित किया गया है।

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held on **29.10.2020**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, **the above mentioned course is planned for online mode. The platform being used for delivery of live online classes is MS Teams. The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/ laptops/tabs will support the application. To access the above said live classes the user has to install and login through Mobile Phone/Systems to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses will be shared through email or SMS or Whatsapp by the MSTU, Hyderabad.** The officials whose EmailIDs/Mobile No.s are not displayed in the annexure shall contact the officials of **MSTU, Visakhapatnam**; Smt. Saritha S Pennam, ITI (7893045990/8985971808) and Sri. Satyendra Manohar, OS (8985971626) for link and credentials to attend the online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

*B. Srinivas*  
22/10/2020

(बी.श्रीनिवास राव)/ (B.SRINIVASA RAO)

आयकर उपायुक्त (मुख्या)(प्रशासन)

Dy. Commissioner of Income Tax(Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय

O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. The officials concerned through their Heads of office.
2. The Heads of office concerned
3. The ITO( MSTU), Visakhapatnam.

## ANNEXURE

LIST OF WOMEN OFFICIALS NOMINATED FOR SPECIAL COURSE FOR WOMEN OFFICIALS ON 29.10.2020 CONDUCTED BY MSTU,  
VISAKHAPATNAM

Sl.No.	EMP. NO	NAME OF THE OFFICIAL	RANK	OFFICE IN WHICH WORKING	STATION	MOB. NO.	EMAIL ID
1	167120	A ARCHANA	OS	ADCIT(ReAC)(AU)-1(3), VISAKHAPATNAM	VISAKHAPATNAM	8985972399	ARCHANA.ANGAJALA@INC OMETAX.GOV.IN
2	160133	VIJAYALAKSHMI A B	OS	CCIT(ReAC), VISAKHAPATNAM	VISAKHAPATNAM	8985971751	BHASKARA.VIJAYA.LAKSHMI .A@INCOMETAX.GOV.IN
3	128694	PALLAVI PAMPANA	OS	IT OFFICE, VIZIANAGARAM	VIZIANAGARAM	8985971569	PALLAVIIT78@GMAIL.COM
4	158384	SRIKANTI ACHARYA	OS	IT OFFICE, VIZIANAGARAM	VIZIANAGARAM	8985972327	SRIKANTIACHARYA@GMAIL .COM
5	159551	TARA RAMANADHAM	OS	IT OFFICE, TADEPALLIGUDEM	TADEPALLIGUDEM	8985971720	TARARAMANADHAM@INC OMETAX.GOV.IN
6	117509	VASAVI PELA	TA	ITO(TDS), ELURU	ELURU	8985971776	
7	178123	ADDANKI GANGA BHAVANI	TA	ADCIT, RAJAHMUNDRY	RAJAHMUNDRY	7901599582	
8	176402	CHILLI LAKSHMI KUMARI	TA	ITO(TDS), RAJAHMUNDRY	RAJAHMUNDRY	9949720738	
9	178946	LAKSHMI BASWA	TA	ADCIT, RNG-2(SAL), VISAKHAPATNAM	VISAKHAPATNAM	8985970433	LAKSHMI.BASWA@INCOME TAX.GOV.IN
10	185031	ANKITA ROY	TA	ADCIT, RNG-2, VISAKHAPATNAM	VISAKHAPATNAM	9830478418	ANKITA.ROY@INCOMETAX. GOV.IN
11	172366	JAYANTHI DIVYA	TA	ITO(ReAC)(AU)-1(2)(2), VISAKHAPATNAM	VIZIANAGARAM	8985972273	DIVYA.JAYANTHI@INCOME TAX.GOV.IN
12	182091	NATTINA SIVA	STENO	ADCIT, RAJAMAHENDRAVARA M RANGE	RAJAHMUNDRY	8885797600	SIVA.NATTINA@INC@META X.GOV.IN
13	181639	PERI NAGA DURA SRI RAMYA	STENO	PR.CIT(ReAC)(AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	7901599722	
14	181637	DEBIKA DAS	STENO	CIT(Appeal Unit)-2, VISAKHAPATNAM	VISAKHAPATNAM	7980572643	
15	161519	ANUSHA ADDALA	STENO	ADDL.CIT,RAJAMAHEND RAVARAM	RAJAHMUNDRY	7901599715	ANUSHASRINU@GMAIL.CO M
16	118067	SINGAMPALLI DURGAMMA	MTS	IT OFFICE, ANAKAPALLI	ANAKAPALLI	8985972266	
17	160716	KANTHAMMA MADUGULA	MTS	ADCIT, RNG-1, VISAKHAPATNAM	VISAKHAPATNAM	8985972220	
18		SUKHADEVU NALINI KUMARI	MTS	ADCIT, TDS RNG, VISAKHAPATNAM	VISAKHAPATNAM	7893770791	
19	160721	AMMAJI DODDIPATLA	MTS	CIT(Appeal Unit)-1, VISAKHAPATNAM	VISAKHAPATNAM	8985972263	

B. Suresh  
22/10/2020